

## BUDGET MONITORING 2013/14 – Month 9

### Report of Head of Partnership

Please note that the following recommendations are subject to confirmation by the Committee before taking effect.

#### Recommendations:

That members:

1. Note the projected outturn
2. Note variances and reasons

#### Budget Monitoring Month 9

##### *Summary*

The Budget monitoring process at month 9 indicates a small surplus at the year end. The variance is mainly due to additional income resulting from additional requests for services from external clients, but this is largely offset by the need to extend temporary staff contracts to service this work.

##### *Detailed notes*

Employee costs overspend (2%) is due to the continuation of temporary staff contracts, which have been needed because of the extra services required from the partnerships customers. These extra costs have been covered by the increase in income.

Projected premises costs are greater than budgeted. However this was due to uncertainty around costs at budget setting time. We now have a firmer indication in costs and the budget for the coming year accurately reflects these.

Transport costs have increased slightly (4%) because of the requirement for extra visits to customers, in-line with their request for extra services. These costs have been covered by the increase in income.

Income from external partners is more than budgeted due to the supply of extra audit services to Devon and Cornwall Police, University of Plymouth and other local authorities.

The table below analyses the under/over spend:

	<b>2013/14 Base Budget £</b>	<b>Projected Outturn @ Mth 9 £</b>	<b>Variance @ Mth 9 £</b>	Projected Outturn @ Mth 6 £	Variance @ Mth 6 £
Employees	1,219,500	1,253,554	34,054	1,252,179	32,679
Premises	29,600	52,445	22,845	46,445	16,845
Transport	28,800	29,884	1,084	31,700	2,900
Supplies & Services	146,600	150,153	3,553	147,533	933
Income	(1,424,500)	(1,490,508)	(66,008)	(1,490,508)	(66,008)
<b>Total (Surplus)/ Deficit</b>	<b>0</b>	<b>(4,472)</b>	<b>(4,472)</b>	1,782	1,782

**Variances (items over £1,000):**

Employees – Staff Costs £ 33,054, Temp staff resource to deliver additional work gained.  
Training £ 1,000.

Premises – Rents and other landlord charges £ 22,845

Transport - Travel Expenses £ 1,084.

Income – (66,008) - due to increased service provision to Devon and Cornwall Police,  
Devon and Somerset Fire and Rescue Service, Plymouth University re EU funded projects  
and other local authorities.

**Robert Hutchins**

**Head of Partnership**

19th February 2014

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985